

**Ysgol y Llys**  
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**D.M. Phillips, B.Ed.**  
Pennaeth / Head teacher

23.09.2016

Annwyl Rieni,

**ABSENOLDEBAU-** Gair i'ch atgoffa os gwelwch yn dda i gysylltu â'r ysgol unai drwy alwad ffôn neu e-bost i egluro os yw eich plentyn yn absennol o'r ysgol gyda salwch. Gofynnir i chwi wneud hyn cyn gynted ag sydd bosib ar y diwrnod. Caiff absenoldebau heb eglurhad eu marcio lawr yn y gofrestru gyda 'N'- sef heb eglurhad a chaent eu diffinio fel rhai diawdurdod oni bai derbynir rheswm dilys.

Yn ôl cyfarwyddyd gan Mr Wayne Wheatley, Cyd-gordiwr Gweithiwr Cymdeithasol Addysg Sir Ddinbych:

*Mae angen i ysgolion fod yn ymwybodol, unwaith y bydd plentyn wedi cael ei gofrestru heb awdurdod am gyfnod o 5 diwrnod, ar y pwynt hwn bydd yr ysgol angen rhoi gwybod am y mater i'r Gwasanaethau Addysg, a all roi llythyr o rybudd i'r rhieni. Dyma bwynt canol y broses, gall absenoldeb pellach plentyn o 5 diwrnod heb ganiatâd sy'n gyfanswm o 10 diwrnod o bosibl sbarduno Rhybudd Cosb Benodedig yn dilyn cais gan y Pennaeth, bydd archwiliadau angenrheidiol yn cael eu gwneud o ran cofnod absenoldeb y disgybl cyn i'r rhybudd cosb gael ei gyhoeddi.*

Cofiwch, diffinnir pob gwyliau yn ystod tymor fel absenoldeb diawdurdod. Bydd cyfnodau yma yn disgyn i mewn i'r category uchod o ran tracio presenoldeb disgyblion.

**PRYDLONDEB** - Yn yr un modd, cofiwch fod gloch yr ysgol yn canu yn y bore am 8.55yb. Mae sawl teulu yn parhau i gyrraedd wedi'r gloch. Golygai hyn hefyd fod sawl plentyn yn cael eu nodi yn y gofrestru fel yn cyrraedd yn hwyr. Unwaith eto, diolch o flaen llaw am eich cydweithrediad.

**CYFRYNGAU CYMDEITHASOL/FACEBOOK** - Os oes gennych unrhyw ymholiadau yn gysylltiedig â'r ysgol, taer erfyniwn arnoch i wneud hyn drwy law'r ysgol, yn hytrach na thrwy Facebook! Rydym yma i'ch helpu. Annheg weithiau yw cael clywed am negeseuon sy'n cael eu postio sy'n ffeithiol anghywir ac yn rhoi adlewyrchiad anghywir o'r hyn sy'n digwydd yn yr ysgol. Meddyliwch cyn postio!

**NOSWEITHIAU AGORED-** Cofiwch am nosweithiau agored wythnos nesaf. Trefn fel y ganlyn:

Nos Lun, Medi 26<sup>ain</sup> - Uned dan 5- 5.30yh, Uned dan 7- 6.00yh.

Nos Fawrth, Medi 27<sup>ain</sup> - Uned dan 9- 5.30yh, Uned dan 12- 6.00yh.

**BORE COFFI MACMILLANS** - Diolch yn fawr i BAWB am gefnogi'r bore coffi heddiw. Mewn cydweithrediad a'r Cylch Meithrin, llwyddom i godi £280 tuag at yr elusen. Gwych iawn!

Yn gywir,

Dyfan Phillips  
PENNAETH

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Dear Parents,

**PUPIL SCHOOL ABSENCE** - A reminder to parents to contact school as soon as possible on the day in question if pupils are absent from school for illness or medical reasons. Absences without explanations are marked down as 'N'- which is defined as 'without reason'. Furthermore, they will be classified as unauthorised unless explanations are received.

According to Wayne Wheatley, Denbighshire Education Social Work Team Leader:

'Schools need to be aware that once a child has been registered unauthorised for a period of 5 days, at this point the school will need to report this matter to Education Services, who can issue a warning letter to parents. This is mid-point in the process, a further 5 days unauthorised absence of a child totalling 10 days could potentially trigger a Fixed Penalty Notice following a request from the Head teacher, necessary checks will be made with regards to the pupils absence record prior to the penalty notice being issued.'

Please note- ALL holidays taken **during** term time are classified as unauthorised so fall into the above category.

**PUNCTUALITY**- Please remember that the school bell rings at 8.55am each morning. Many pupils are currently arriving school after the school bell. This means that pupils are being marked down as late. Please ensure pupils are on site before the school bell. Pupils (Unless in Clwb Llawen y Llys or Breakfast Club), may arrive at school between 8.40am-8.55am.

**SOCIAL MEDIA/FACEBOOK** - A kind request to remind parents that if you have any queries regarding Ysgol y Llys to contact us here at school- we are here to help! This is easier than posting on various threads on social media sites such as Facebook! Often, factually incorrect statements have been aired, without giving the school an opportunity to respond. As a school, we are kept abreast of what is posted. We understand it is an effective way of communicating, but please consider how various threads/comments come across to others- think before posting!

**OPEN EVENINGS** - Please remember that our Open Evenings are being held next week. Arrangements as follows:

Monday, 26<sup>th</sup> September - Under 5 Unit- 5.30pm, Under 7 Unit- 6.00pm.  
Tuesday, 27<sup>th</sup> September - Under 9 Unit- 5.30pm, Under 12 Unit- 6.00pm.

**MACMILLANS COFFEE MORNING** - Many thanks to ALL who donated and contributed to the success of the Coffee Morning today. In partnership with the Cylch Meithrin, we raised a total of £280 towards Macmillan Cancer Support. Diolch yn fawr iawn.

Yn gywir,

Dyfan Phillips  
HEAD TEACHER