



Ysgol y Llys PTA Committee Meeting

Wednesday 4th October 2017 6pm at Nant Hall.

Present: Nikki Barlow (Chair), Lisa Brownhill (Vice Treasurer), Natasha Evans (secretary), Michelle Torrance, Lynn Booman

Apologies: Sallie Pettigrew (vice secretary), Joanne Cottier (Treasurer), Lynn Boorman, Emma Fraser, Karen, Amy Williams (Vice Chair), SianCanty (vice Secretary), Rhiannon Petrou

1. Welcoming/Apologies

The meeting was commenced by announcing apologies. All were welcomed.

No school representative present.

2. Minutes of the Last Meeting

Minutes confirmed. AGM held and all positions have now been clarified.

It was decided that the secretarial role would be split into 3 as there are 17 tasks within that role.

Sian is going to be doing a termly bilingual newsletter to go out to parents to include details of what the PTA are doing, what events are coming up where the money is going etc. NB has already spoken to Sian re this and it was agreed that we would try and send something out this term if possible.

Lynn needs to be added to the whats app group – NE to do this

All dates on the list to be added to the App. Sion Jones and Rhys Griffiths. NB has sent these details to Sion Jones

3. Family Disco

Date 25th October 2017

Tasha has done the poster for the disco and is going to school tomorrow (5th to put them up)

Nikki has confirmed with Dyfan that the under 5 unit can be used for the early disco.



Under 5 in afternoon 3.15 – 4pm it will be free entry and they will get a packet of sweets and a drink. Mrs Clarke normally does the music and Nikki will confirm this with her.

Confirm music for under 5 unit – NB

Lisa pointed out that the entrance to Clwb needs to be closed off during the early disco.

Sarah Bridge will be contacted to see if she can help sell hot dogs in a slow cooker.

NB to check with DP that this will be ok

Sallie, Emma available to help at early disco. NB can get there 3.30 ish.

6pm disco we have Michelle, Tasha, Nikki, Lynn, Ceri, Karen but more volunteers would be appreciated.

Lisa will sort the cash boxes ready for the disco.

Lisa and Sallie to check upstairs stock cupboard for glow sticks etc. We all agreed that we are low on such stock

Lisa and Amy will do food and drink stock check and purchase any necessary stock

Nikki added that Rhiannon Petrou will be able to send someone to the disco - character maybe or facepainter. **NB to email her and check**

Pumpkin carving / decoration competition to be held as usual. Pumpkins to be judged in units.

Mr Phillips to be asked to judge and then certificates for the winners can be handed out during the school service on the Friday morning. Nikki added that the certificates had been printed ready.

A request was put forward from some students who want to come in to run a stall at the disco with money going towards the school and the American hurricane appeal. – This was agreed.

4. Christmas Fair

Friday 1st December 2017.

Nikki has sent Michelle a list of stall holders to collate. Sallie has some potential stall holders to contact and will send Michelle the details once she has contacted the ones on her list.

Tables will be £10 each and approximately 15. We need to make sure there is a variation and not all the same.

Raffle Tickets quote is £75 for 1000 books. Nikki said she had tried another company that offered a PTA membership discount but they were no cheaper so we agreed to go with the usual printers.

Last few years there has been a return of 550-600 books. We would like to try and get 800 books sold if possible.



As there are no confirmed donations yet the wording will say “various prizes”

It was agreed that we need to get the books out to parents as soon as possible to ensure we get as many back as possible. It was agreed that we would send them out in envelopes as we have done in the past and batch them up in 10's to make it easy for school to hand out.

NB to draft wording up for the raffle books and circulate.

There will be 2 grotto's has previously discussed. Rhiannon can lend the inflatable one and this will need putting up. Rhiannon will show us how to put this up nearer the time, Mr Phillips has since agreed that it can go in the same location as the snow globe went last year (bottom door of the under 5 unit)

5. Christmas Card Project

Jo had all the packs ready to take to school. The original plan was to deliver the envelopes and the children would do the designs in “golden time” on Friday. Unfortunately the under 5 and 7 units are unable to fit this into the timetable.

Two options are:

1. Under 5 and 7 units don't do the cards this year.
2. Children take the cards home with stipulation they must be returned Monday or they will not be sent off.

Discussion was held at length re this and it was decided that it wouldn't be fair to withdraw the cards from the under 5 and 7 units so we would send them home for the children to do with their parents. It was noted that the cards would need to be sent back into school no later than the 12th October so we could ensure they met the deadline with the company. Mr Phillips put a note on the weekly newsletter to back this up and the same message went out on the PTA Facebook page.

Those cards not back by the deadline will sadly not be able to be sent off as they would miss the posting deadline and the production deadline set by the company.

Nikki will post this on Facebook and ask Dyfan to include it in his weekly email.

6. Accounts update

Balance: £3765.95

Paid out books, bus for trip and football kit.

Projected income is usually good at this time of the year based on the events and from previous years takings. We have the disco, Christmas fayre and the card project events so we should be in a good position to assist school with the I pads and with the literacy and Numeracy sheds for the outdoor classroom.



7. Unit spends/ wish lists

IPads are still firmly on the list - we are waiting on school to come back to us with a breakdown and details.

Mrs Sian Jones under 9 unit would like to get small white board for each child to help with the new Singapore maths £130 was requested to help with this – This amount was agreed.

Mr Sion Jones has asked for help towards 2 sheds....one for literacy and one for numeracy. Each shed is approximately £340. He had sent details of what he was looking to purchase and achieve for the outdoor under 7 unit.

Lisa suggested asking some local companies e.g. Prestatyn Gates, Garden World.

Agreed that Lisa will make enquires and speak to Sion about his requirements. These details have since been supplied and passed onto Mr Jones. We are waiting on further instructions.

Lisa to contact Sion – Lisa has now contacted Prestatyn Gates and a price of £420 with bases for both has been quoted!

In addition to the above we need to establish other outgoings, ie ice cream for trips, refreshments etc

8. A.O.B

It has now been agreed that meetings will alternate between a Tuesday and a Wednesday.

Tuesday's meetings will be held at school and Wednesdays will be at Nant Hall Hotel.

Tasha has updated the Diary Dates table and copies were provided at the meeting. – **NB to share on Facebook and send to school for the school app as well.**

Prices for noticeboards were shared and the cheapest is a metal single window board. Council have agreed to install one and a job number has been logged. Price for the board is £475.

Michelle asked about Tesco and the clothing donation – Nikki advised this goes directly to school. We are hoping that Sallie will be looking at grants available and also schemes like the blue coins in Tesco as part of the Vice Secretary role. There are many things out there that we can access so hopefully a person dedicated to it will help get us linked to these.

Next Meeting Tuesday 7th October 2017, 5.30pm @ Ysgol y Llys - all welcome

Meeting closed at 7.10pm