



Ysgol Y Llys PTA AGM

21st September 2017 6.30pm Nant Hall Hotel

Present: Nikki Barlow, Lisa Brownhill, Natasha Evans, Michelle Torrance, Emma Fraser, Sian Canty, Karen

Apologies: Sallie Pettigrew, Rhiannon Petrou, Lynn Boorman , Jo Cottier, Amy Williams

1.Welcome/Apologies The meeting was commenced by announcing apologies and welcoming everyone to the first meeting of the new academic year. It was announced that as this was the AGM we needed to establish roles for the new academic year. Special welcome to Emma Fraser who joined us for the first time and welcome back Mrs Sian Canty. It was a good turnout and lovely to see so many attending.

Committee members were agreed as follows for the next academic year -

Chair – Nikki Barlow

Vice Chair – Amy Williams

Secretary - Natasha Evans

Vice Secretary - Sian Canty / Sallie Pettigrew

Treasurer – Jo Cottier

Vice Treasurer – Lisa Brownhill

Nb – Mrs Jo Cottier advised of her intention to step down after Christmas as PTA Treasurer
Congratulations and many thanks to all - Croeso a diolch pawb !!

NB circulated list of secretarial tasks to Natasha, Sallie and Sian

2.Diary of dates

Nikki went through the key dates between now and the end of the year -

- 25th October – Family Disco
- 1st December – Christmas Fayre
- 12th & 13th Christmas shows - PTA to run raffle

Christmas card project will also be running again this year as it's been a huge success over the years. We are using the same company as last year (My Art Project). It ran extremely well last year and we are grateful for Mrs Jo Cottier for managing this for us. Jo will again liaise with school and ensure it's planned



in with school. Mr Phillips has already been made aware of this.

3. Family Disco 25th October 2017

Nikki outlined the disco set up for our new attendees. She also added that an email had been sent to Mr Phillips asking for the format to be as follows –

3.15 – 4pm Under 5 Unit disco with free entry and free juice and snack to be offered. There will be refreshments available all of which need to be collected/purchased within the under 5 unit and consumed in there. Rhiannon is to confirm if she can attend with characters to assist with the disco.

DP – can you please advise if Mrs Clark is happy to manage the music for this disco ?

6pm - 7.30 All other units, £1 entry children only. Again with refreshments (from clwb kitchen and diner) plus various stalls such as tattoos, glow sticks/ands etc.

We will also hold the usual pumpkin carving competition for all units with certificates for 1st/2nd and 3rd. These will be presented during the service on the following Friday

The action points can be covered and confirmed in more detail during the meeting w/c 2nd October

- Stock check /purchase
- Floats for various stalls
- Purchase of glow sticks / tattoos/ balloons etc.
- Prepare poster to put up around school (in progress) **NB send previous one to NE**
- Banner outside gates to be updated (in progress) **NB**
- Volunteers for the day/evening to be confirmed
- Pumpkin certificates to be updated/printed (in progress) **NB**
- Face painter needed (if anyone knows anyone please let NB know)

LB asked if there was anywhere in the school we could have a small chest freezer - NB to speak with DP

4. Christmas Fayre

This will be held on Friday 1st December. An event has already been set up on the Facebook PTA page. Some stall holders have already been contacted and bookings are being taken. Table tops will be £10 to business holders and £5 to all others. It was noted that we need to ensure there is no product clashes with items the school and PTA stalls are selling.

MT will manage the stall holders for the Christmas Fayre. NB to send the latest list to her and ask SP for the contacts

NB reported that we have 2 Sion Corn/Santas volunteers and that Rhiannon had very kindly offered us a grotto and Santa suit for the evening. NB has emailed her with the details and asked her to confirm that



this is still all ok and if she has anyone else free to attend and help to let us know. Many thanks to Rhiannon for this very generous offer of help.

We are going to hold a Christmas raffle again and send tickets home in envelopes as previous years. We agreed on a draw date of 8th December and that way we can action the draw before the Christmas shows which will hopefully be an ideal opportunity for winners to collect their prizes. A list of winners can be updated on the PTA Facebook page and emailed out to parents via school. It was agreed that we needed to get the books out at the end of November at latest.

NB to obtain a price for 1,000 books. (actioned 22/9/17)

NB to send raffle letter to all (actioned 22/9/17) – All asked to try and source raffle prizes for the Christmas fayre. It was noted that we need to ensure we don't all contact the same company / business
MT to keep a list of the raffle prizes sourced.

4. Accounts update

Account update to be presented at the next meeting.

NB advised JC of the invoices to be paid by the PTA for the purchase of books for the Under 9 unit

8. Unit spends/ wish lists

A recent spend has seen the PTA help purchase additional books for the school, money towards new football kits and we recently purchased the year 6 leavers gifts

Also on the wish list are ipads which we are waiting on school to come back to us with a breakdown, plus help with the outdoor classroom which Mr Sion Jones is working extremely hard on. His next purchase will be 2 sheds....one for literacy and one for numeracy.

NB has asked him to cost this out and get back to the PTA

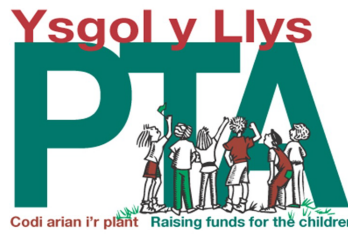
NB to contact school / attend staff meeting to review full list of future spend from the PTA (we have school trips and Christmas shows coming up that we usually help with)

9. A.O.B

NB raised a request from Mr Phillips re future PTA meetings. He had asked if the PTA could meet on a Tuesday evening going forward. When this was discussed we found that this night was not a convenient night for the majority and that remaining on a Wednesday evening was the best option.

NB to contact Mr Phillips with this information and will update the rest of the PTA ASAP. (actioned)

CommunicationSP was asked to add Emma Fraser and Sian Canty to the WhatsApp PTA group. This has since been actioned, thank you.



Next Meeting 3rd/ 4th October 2017, 5.30pm @ Ysgol y Llys - all welcome